

**OTERO JUNIOR COLLEGE
PETITION FOR IN-STATE CLASSIFICATION**

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IMPORTANT: Indicate the term for which you are petitioning: **TERM** **YEAR**

STUDENT NAME (Petitioner): LAST FIRST M.			STUDENT I.D.#	
ADDRESS FOR REPLY: STREET CITY STATE			ZIP CODE	PHONE # DAYTIME
AGE:	BIRTHDATE:	MARITAL STATUS:	DATE MARRIED:	FORMER NAME:

Residency classification for tuition purposes is governed by Colorado Revised Statutes 23-7-101 et seq. The statute provides that the burden of proving a Colorado domicile rests squarely upon the petitioner. It is the petitioner's responsibility to provide adequate written information and supportive documentation as required by the "registering authority" (college). The determination of domicile for tuition purposes will be made by the registering authority on the basis of the written information and supportive documentation supplied with this petition. You must answer each of the following questions and attach all required documents. **Failure to include any required document may render the petition invalid or make it impossible for an appropriate decision to be made.** If the student is under 23 and is **un-emancipated** or if the student has turned 23 during the last twelve-months and was not previously emancipated, **the parent or court-appointed legal guardian of the student must complete this petition.** If a parent or court-appointed legal guardian completes this petition, the information provided must reflect the situation of the parent or court-appointed legal guardian rather than the student. This petition must be completed and submitted to the registering authority by the deadline established by the college.

NAME OF PERSON COMPLETING THIS FORM IF NOT PETITIONER: _____

ADDRESS: _____

STREET
CITY
STATE
ZIP CODE

RELATIONSHIP TO STUDENT: _____

If you are the court-appointed legal guardian of the student, you must enclose: (1) a copy of the court decree or letters of guardianship, whichever is appropriate; (2) a statement from the court that the parents, if living, do not provide substantial support to the minor child; and (3) a statement from the court that appointed you guardian certifying that the primary purpose of such appointment is not to qualify the student as a resident for tuition purposes.

1. Are you a citizen of the United States	YES	NO
a. If not, do you hold an immigrant status?.....		
b. Date issued or status approved. Month: _____ Day: _____ Year: _____		
c. Please attach a photocopy of both sides of your immigrant card.		
d. Other status.		
2. List all specific dates of physical presence in the state of Colorado.		
a. FROM: _____ \ _____ \ _____ TO: _____ \ _____ \ _____ <small>Month Day Year Month Day Year</small>		
FROM: _____ \ _____ \ _____ TO: _____ \ _____ \ _____ <small>Month Day Year Month Day Year</small>		
b. Please attach proof of your presence in Colorado for the past twelve-months. (For example, photocopies of rent receipts, cancelled checks, or letters from landlords.)		
3. Did you file a Colorado state income tax return in the last 12 months.....	YES	NO
a. List exact years for which you have filed Colorado returns: _____		
b. List exact years for which you have filed returns in another state: _____		
c. If you did not file a Colorado return in the past twelve-months, please state reason(s):		
d. Is Colorado income tax currently being withheld?		
e. Attach photocopies of Colorado (federal) income tax returns for the past two-years. If Colorado returns were not filed, submit W-2 forms.		

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4. List all employment for the past two years.		
a. Employer (Firm)	Address	City State
FROM: _____ \ _____ \ _____	TO: _____ \ _____ \ _____	
Month	Day	Year
Month	Day	Year
b. Employer (Firm)	Address	City State
FROM: _____ \ _____ \ _____	TO: _____ \ _____ \ _____	
Month	Day	Year
Month	Day	Year
c. Employer (Firm)	Address	City State
FROM: _____ \ _____ \ _____	TO: _____ \ _____ \ _____	
Month	Day	Year
Month	Day	Year
d. Employer (Firm)	Address	City State
FROM: _____ \ _____ \ _____	TO: _____ \ _____ \ _____	
Month	Day	Year
Month	Day	Year
5. Have you accepted future employment in Colorado?	YES	NO
a. Effective date of future employment: Month Day Year		
b. Attach a photocopy of contract or other proof.		
6. Are you registered to vote?	YES	NO
a. In what state?		
b. Date of last registration: Month Day Year		
c. If registered in Colorado, attach a photocopy of Certificate of Registration from County Clerk, or other evidence by the date of registration.		
7. Do you own, or are you the primary operator of, a motor vehicle?	YES	NO
a. In what state is it licensed?		
b. Dates of Colorado motor vehicle registrations during the past two years:		
c. Please attach photocopies of all Colorado vehicle registrations showing the exact dates of registration for the past two years.		
NOTE: If you do not currently own a motor vehicle, but have owned one during your presence in Colorado, please attach photocopies of previous registrations, or verifying proof from the County Clerk and Recorder's office.		
8. Do you have a current motor vehicle operator's license/or State ID card?	YES	NO
a. In what state was it issued?		
b. Date of issue (Obtain picture) Month Day Year		
c. Please attach a photocopy of your motor vehicle operator' license.		
9. Do you own residential real property in Colorado?	YES	NO
a. Date purchased: Month Day Year		
b. Street City State		
c. Please attach documentation of the date the contract for purchase was signed, or a photocopy of the Warranty Deed.		
10. Do you maintain a home(s) in another state?	YES	NO
a. List state(s):		
b. List dates that you have resided in these home(s):		
11. Was petitioner graduated from a Colorado high school?	YES	NO
If so, when?		

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12. Has petitioner attended any college or university during the past two years?.....	YES	NO
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Tuition Classifications			
Dates Attended (Mo./Yr.)	Institution	In-State	Out-of-State
From _____ To _____			
From _____ To _____			
From _____ To _____			

13. Have you served in the Armed Forces during the past two years?	YES	NO
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a. If so, list dates of service.

FROM: _____ \ _____ \ _____ TO: _____ \ _____ \ _____
Month Day Year Month Day Year

b. What period of this time were you stationed in Colorado?

FROM: _____ \ _____ \ _____ TO: _____ \ _____ \ _____
Month Day Year Month Day Year

c. **Please attach a verified copy of your most recent W-4 filed with your military finance office.**

d. **Please attach a copy of your DD-214 form if discharged.**

Respond to question #14 **ONLY IF** (a) you are under 23 years of age and emancipated, or (b) you have turned 23 in the past 12-months and were emancipated prior to turning 23. If not applicable, proceed to #16.

14. a. **Please attach copies of parents' (or guardians') federal income tax returns during your period of emancipation and have parents complete Section 18 of this form.**

b. List all financial support provided by parents or guardian during the past 15-months.

Month(s)	Year	Amount \$
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Month(s)	Year	Amount \$
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c. List the last year parents or guardian claimed you as a dependent on tax returns:

d. List parents' or guardians' home address and the dates you resided there the past two-years.

Address	Dates Resided (Month/Year)
	From: _____ To: _____
	From: _____ To: _____
	From: _____ To: _____

e. List your sources of income from employment, loans, financial aid, personal savings, and gifts from parents, relatives, and friends, since your parents ceased providing financial support.

NOTE: You must attach verifying proof and documentation for each income source during the past 12-months.

1. If your income is provided by a trust fund, furnish written documentation (such as photocopies of legal papers setting up the trust) of the purpose for which the fund was formed, the date it was established, and the dates, amounts, and the persons by whom any money was added to the trust fund in the past 15-months.
2. If you have savings, they must be documented by photocopies of balance statements or passbook pages covering the entire 12-month period.
3. If employment is used as an income source, list it in terms of yearly take-home totals (as documented by W-2 forms, statements from employers, etc.) rather than in terms of wages per hour, per week or per month.

SOURCE	ADDRESS	DATE	AMOUNT
TOTAL			

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f. List and compute expenses for the past twelve months.

Room per month	\$	x 12	= Total for year	\$
Board per month	\$	x 12	= Total for year	\$
Tuition and Fees			= Total for year	\$
Miscellaneous per month	\$	x 12	= Total for year	\$
			TOTAL	\$

15. Supply any and all additional information you feel can help to show your intent to make Colorado your true, fixed, permanent home.

16. **IMPORTANT:** If false information or any falsified supporting document is included in this petition, the tuition will be void and any determination of in-state classification based on the petition will be nullified. You may also be subject to criminal charges and disciplinary action.

I hereby swear/affirm that the answers given in this petition are accurate and complete, and that all documents attached hereto are true and unaltered copies of the original documents requested. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the Office of Admissions and Records in writing within 15-days after such change.

Signature of Petitioner (Student) _____ Date _____

Signature of parent or legal guardian completing this form _____ Date _____

State _____)

County of _____)

Sworn to and subscribed before me this

Signature of Notary Public

_____ day of _____, Date _____.

My Commission Expires: _____ (SEAL)

**PETITION FOR IN-STATE CLASSIFICATION
PARENT(S) STATEMENT FOR MINOR CLAIMING EMANCIPATION**

17. I, (We), _____ the parent(s) of

_____ have entirely surrendered the

MINOR'S NAME

right to care, custody, and earnings of _____

MINOR'S NAME

As of ____ / ____ / _____. The last time this minor was claimed by me (us) as a state or federal

Income tax exemption was ____ / ____ / ____ and he/she will not be so claimed in this or

subsequent years. The only support I (we) have provided to this minor since emancipation has been: _____

Attached are photocopies of all federal income tax returns (not W-2 forms) covering the above period of emancipation.

The emancipation referred to herein is an absolute emancipation for all purposes whatsoever, and was not done for the purpose of tuition classification.

Signature of Mother

Date

Signature of Petitioner

Signature of Father

Date

State of _____

(Each parent must complete this statement even though only one may have had custody.
Separate forms may be used)

County of _____

Sworn to and subscribed before me this

Signature of Notary Public

_____ Day of _____, Date _____.

My Commission Expires: _____ (Seal)

IMPORTANT: SIGNATURE OF PARENT(S) MUST BE NOTARIZED.

NOTE: IF UPON PERIODIC REEXAMINATION OF AN INDIVIDUAL'S STATUS AS AN EMANICIPATED MINOR, IT APPEARS THAT HE/SHE IS NO LONGER EMANICIPATED, THE STUDENT IS SUBJECT TO BEING RECLASSIFIED AS A NONRESIDENT FOR TUITION PURPOSES. EVIDENCE THAT A MINOR IS NO LONGER EMANICIPATED MAY INCLUDE SUPPORT BY PARENT(S) OR BEING CLAIMED AS A TAX EXEMPTION BY PARENT(S).

DO NOT WRITE IN THIS SPACE

Additional Necessary Information

Tuition Classification Decision: Approved _____ Denied _____ Date _____

Effective: _____ Date: _____ Decision Made By: _____

Further Action Taken: