

CERTIFIED NURSING ASSISTANT ADJUNCT INSTRUCTOR PART-TIME POSITION

JOB DUTIES AND RESPONSIBILITIES:

1. Meeting all scheduled classes/labs/clinics and providing instruction in accordance with the philosophy and objectives of the college and the Department Chair's approved course outline.
2. Using teaching methods and media designed to reach students of varying educational and experiential backgrounds to allow each student the opportunity to master the objectives of the course.
3. Informing students of course requirements through a course syllabus, including specific objectives, means of attaining objectives, and methods of instruction and grading.
4. Evaluating students on a continuing basis to allow them to be aware of their own progress.
5. Participate in department and/or college level assessment of student learning outcomes in general education and career/technical courses and programs as required.
6. Recommending instructional materials, textbooks, appropriate instructional equipment, and the Library supportive reference materials.
7. Maintaining and submitting records as required by policy and procedures.
8. Maintaining required credentials, licenses, certification as appropriate, and proficiency and up-to-date knowledge in the subject matter area.
9. Colorado RN and/or ENLC RN Licenses required to stay in good standing.
10. Effectively demonstrates ability to plan, organize, and deliver appropriate curriculum.
11. Demonstrates ability to employ qualitative and quantitative analytical skills and critical thinking in the classroom.
12. Demonstrates excellent verbal and written communication skills.
13. Demonstrates ability to maintain accurate written student records as required by policy and procedure.
14. Demonstrates ability to inform students of all course requirements.
15. Demonstrates ability to evaluate students and offer feedback on a continuing basis.
16. Demonstrates ability to relate to student concerns and maintain open communication.
17. Demonstrates ability to work effectively with diverse populations.

MINIMUM QUALIFICATIONS:

- Must be a State of Colorado resident or able to relocate to Colorado prior to first Current Colorado Registered Nurse, in good standing
- One year of clinical experience
- One year of experience caring for the elderly or chronically ill
- One year of experience managing Certified Nursing Assistants
- Current or be able to obtain a Colorado Career & Technical Education Teaching Credential <http://coloradostateplan.com/administrator/credentialing/credentialing-postsecondary-criteria/>
- Ability to demonstrate or articulate a commitment to serving underrepresented populations or populations affected by societal inequities.

PREFERRED QUALIFICATIONS:

- Bachelor of Science in Nursing
- Experience teaching nursing at any level
- Experience and training in teaching adult learners

SALARY:

\$40.00 - \$50.00 per contact hour, dependent upon experience

APPLICATION INSTRUCTIONS:

For consideration, an applicant file must contain:

1. Cover letter addressing the minimum and preferred qualifications
2. Resume
3. Names and phone numbers of three professional references
4. Copy of unofficial transcripts

Please submit the application file to:

Carol Noll
Director of Human Resources
Otero Junior College
via email at carol.noll@ojc.edu
719 384-6824

Application Deadline: Open Until Filled