



VACANCY ANNOUNCEMENT

Position Title: Faculty – Cosmetology and Barbering Program

Position #: 300720

Position Status: Full-Time

Reports To: CTE Department Chair

DUTIES AND RESPONSIBILITIES:

Under the supervision of the Chair of Career and Technical Education and the Vice President of Academic and Student Affairs, the Cosmetology and Barbering Faculty will:

- Teach Cosmetology and Barbering Career Academy courses, including hairstyling, haircutting, haircoloring, skin care, nail care, shaving, honing, and stropping, salon decontamination, client safety and salon management.
- Provide an active teaching-learning environment for students in lab or classroom instruction in the Cosmetology and Barbering Career Academy.
- Assist in Cosmetology and Barbering Career Academy curriculum development, class scheduling, and placement of students, planning and assessment of program.
- Recruit students into Cosmetology and Barbering Career Academy program certificates.
- Provide advising and mentoring for Cosmetology and Barbering Career Academy program students.
- Actively participate in faculty meetings, committees, and college campus activities.
- Demonstrate leadership abilities; maintain positive interpersonal relationships with faculty, staff, and students.
- Prepare Cosmetology and Barbering Career Academy for Colorado State Board of Barber and Cosmetology licensure as Cosmetologist, Hair Stylist, Nail Technician, or Barber.
- Continue to develop as a professional and maintain current in the Cosmetology and Barbering industry.
- Acquire within two years following your date of hire and maintain a full time Colorado Vocational Teaching Credential.
- Engage students at various levels of academic readiness.
- Perform other related duties as assigned.

See Human Resources for a complete job description.

MINIMUM QUALIFICATIONS:

- Adequate technical preparation in the area of cosmetology and barbering with a valid/current state industry license or certification
- Demonstrate adequate occupational experience (4,000) hours of paid experience within the last five year
- One-year successful teaching experience at the post-secondary level
- Ability to work cooperatively and effectively with diverse populations including experience working with adult and non-traditional learners
- Have effective interpersonal skills, including the ability to collaborate successfully with faculty, students and administration

- Educational philosophy in alignment with that of a small rural, comprehensive Community College and enthusiasm for this type of environment and the aspirations of its people

PREFERRED QUALIFICATIONS:

- Completion of a masters, bachelors, or associates degree in cosmetology and barbering
- More than two years successful teaching experience at the post-secondary level
- Demonstrate instructional quality; e.g., coursework or training in teaching methods and assessment of student learning
- Be creative and committed to teaching excellence by demonstrating an ability to improve all students' learning by assessing students, programs and campus outcomes and adjusting based on the data
- Experience with educational technology such as using a learning management system, telepresence, hybrid classes and a willingness to continue to learn and incorporate educational technology
- Excellent written and oral communication skills
- Willingness to teach a varied schedule including evenings, weekends and summer

SALARY:

\$44,500-\$47,500 with excellent benefit package including PERA retirement, health, vision, dental, life insurance and paid sick leave
210 Day Contract – 11-month academic year position

APPLICATION INSTRUCTIONS

For consideration, an applicant file must contain:

1. Cover letter that addresses the minimum and preferred qualifications, as well as statement of teaching philosophy
2. Resume
3. Copies of transcripts (A.A., B.A., and M.A.)
4. Names, addresses, and phone numbers of 3 professional references

APPLICATION DEADLINE

Open until filled

POSITION START DATE:

August 2, 2022

Submit Application Packet To:

Otero College
Attn: Kelsey Barbee
Director of Human Resources
1802 Colorado Ave
La Junta, CO 81050
FAX: (719) 384-6947

Or Email To: kelsey.barbee@otero.edu

Inquiries May Be Directed To:

Kelsey Barbee
(719) 384-6824

Applicants must submit to and pass a background check before an offer of employment can be extended.

Notice of Non-Discrimination

Otero College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. Otero College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and participation in vocational education programs.

The College has designated Kelsey Barbee, Director of Human Resources, as its AFFIRMATIVE ACTION (AA), OFFICER, EQUAL OPPORTUNITY (EO), AND TITLE IX COORDINATOR with the responsibility to coordinate its civil rights compliance activities and grievance procedures. If you have any questions, please contact Kelsey Barbee, Director of Human Resources at 719-384-6824, kelsey.barbee@otero.edu, or 1802 Colorado Ave. MacDonald Hall Room #221, La Junta, CO 81050.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

The Federal Cleary Act (The Student Right to Know and Campus Security Act of 1990) requires all institutions of higher learning to make available to prospective employees the agency's Annual Security Report/Campus Crime Statistics. A paper copy of this report can be obtained at the Student Services Center upon request or at: <http://www.ojc.edu/content/marketing/catalog.pdf>. This report includes statistics for the previous three years concerning crimes that occurred on campus or on property controlled or owned by Otero College, as well as public property within, or immediately adjacent to and accessible from, our campus.

Former employees of the Colorado Community College System or one of its 13 colleges, who were disciplinarily terminated or resigned in lieu of termination, must disclose this information in your application packet

Qualified protected class individuals are encouraged to apply

Otero College must comply with the Immigration Reform and Control Act of 1986. If hired you will be required to provide documents to show your identity and authorization to work. In addition, Colorado fiscal rules require direct deposit for all new employees.

ABOUT OTERO COLLEGE:

Founded in 1941, Otero College is a state two-year community college with approximately 1500 students (1250 FTE) made up of traditional, non-traditional and international students. The college is governed by the State Board for Community Colleges and Occupational Education. Otero is located on an attractive 40-acre campus on the southern edge of La Junta, Colorado. The college is a full-service campus with dormitory housing, food service, men's and women's varsity intercollegiate athletics, and state-of-the-art educational technology. The city of La Junta has a population of approximately 8,000 and is located on Highway 50, sixty miles east of Pueblo. The college serves the residents of Otero, Bent, and Crowley counties. This rural geographic area in southeast Colorado is primarily agriculture based and has a population of approximately 33,000 people. Students at OJC can earn degrees in Associate of Arts, Associate of Science, Associate of Applied Science, Associate of General Studies or an Associate Degree in Nursing. Students who wish to pursue vocational occupations will find over a dozen one- and two-year certificate programs available. Career and Technical Education certificate programs at OJC include:

- Agri-Business Management
- Agricultural Production Management
- Applied Business Technology
- Artificial Insemination
- Cosmetology
- Crop Production
- Emergency Medical Service
- Health Navigator Community Health Worker
- Law Enforcement
- Livestock Production
- Nursing Assistant
- Pesticide Application
- Phlebotomy
- Practical Nursing

To learn more about Otero College, visit the college's website at www.otero.edu.