

WOMEN'S ASSISTANT SOFTBALL COACH PART-TIME POSITION

JOB DUTIES

This person is responsible for assisting the Head Women's Softball Coach with the day-to-day functions of the women's softball intercollegiate program. This person has the following responsibilities, including but not limited to: academic monitoring, recruiting, practice organization, coaching, game preparation, team travel plans, coordination of special events, and other duties as assigned.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree
- Coaching experience at the high school, club, or collegiate level,
- Good interpersonal skills
- Valid Driver's License with the ability to obtain a Commercial Driver's License

PREFERRED QUALIFICATIONS:

- Master's Degree
- Collegiate Coaching experience
- Experience playing softball at the collegiate level
- Recruiting experience
- Ability to work cooperatively and effectively with diverse student populations with special emphasis on first-generation, low-income, and students of color

START DATE: ASAP

SALARY: \$19,795 with on-campus housing and a meal plan
Excellent benefit package including retirement, health, vision, dental, and life insurance

APPLICATION INSTRUCTIONS:

For considerations, an applicant file must contain:

1. Cover letter addressing the minimum and preferred qualifications
2. Resume
3. Names and phone numbers of three professional references
4. Copy of unofficial transcripts

Please submit the application file to:

Kelsey Barbee
Director of Human Resources
Otero College
1802 Colorado Avenue
La Junta, CO 81050
719 384-6824
or via email at kelsey.barbee@ojc.edu

APPLICATION DEADLINE: Open until filled

Applicant must submit to and pass a background check and a pre-employment drug test