

APPLICATION FOR ACCOMMODATIONS IN OJC HOUSING



STUDENT INFORMATION			
Last Name:	First Name:	S#:	
Mailing Address:			
City:	State:	Zip Code:	Phone #:
Email Address (optional):		Social Security #:	
Emergency Notification (Parents/Guardian/Other):		Phone #:	
Program of Study: <input type="checkbox"/> Law Enforcement Academy (Fall or Spring – circle one) <input type="checkbox"/> Nursing <input type="checkbox"/> Other: _____			
Recruited for:			
ROOM ASSIGNMENT INFORMATION			
The year I wish to live in the dorm, I will be a: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore	Date of Birth:	Age:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
I prefer to be assigned to: <input type="checkbox"/> Wunsch Hall <input type="checkbox"/> South Site (Double rooms only – located approx. 1.5 miles from campus) <input type="checkbox"/> Conley Complex (Approx. \$300 more per semester, double rooms only. Rate subject to change.)			
Room Type: <input type="checkbox"/> Single room (If available, approx. \$500 more per semester. Rate subject to change.) <input type="checkbox"/> Double room – Roommate Preference _____ <input type="checkbox"/> Triple room – Roommate Preferences _____			
Do you smoke? (Smoking is not allowed in OJC Housing): <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you mind if your roommate smokes? : <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you go to bed: <input type="checkbox"/> Early (before 10:00 p.m.) <input type="checkbox"/> Late (after 10:00 p.m.)		Do you consider yourself: <input type="checkbox"/> Very Tidy <input type="checkbox"/> Average <input type="checkbox"/> Very Untidy	

Student Signature _____ **Date** _____

If under 18 a parent signature is required. Parent Signature: _____ Date _____

Please return this form with your \$100 deposit to:

Otero Junior College
 Attn: Student Services
 1802 Colorado Avenue
 La Junta, CO 81050

For Office Use Only: Date Received _____ Deposit Received _____

Please see other side →

Otero Junior College Housing Contract

Residents must be 17 years of age or older at the time of the start of the contract that the resident will be living in the dorm.

You must answer the following question or your application will be delayed.

Have you ever been convicted of a crime, made a plea guilty, accepted a deferred judgments adjudicated, or been requested to register as a sex offender? (Minor traffic offenses are exempt) _____ . If yes provide an explanation or attach a separate letter. _____

Student Signature _____

I agree to pay the charges regularly fixed by the College for accommodations assigned to me.

If I fail to occupy the assigned accommodations on or before the first day of classes of the period covered by this Application-Contract without having given the Housing Office prior notification of my delayed arrival, I agree that the accommodations may be assigned to another student. Furthermore, delayed arrival shall not relieve me of responsibility for accepting other available accommodations assigned to me.

Terms Controlling Use and Rights of Occupancy of Rooms in College Residence Hall

1. The college reserves the right to refuse any application for accommodations in the College Residence Hall upon the return of the deposit.
2. CANCELLATION OF APPLICATION-CONTRACT BY APPLICANT: This Application-Contract may be canceled and the one hundred dollar (\$100.00) deposit and any other payments on the Contract will be refunded provided request for such cancellation is received in the College Housing Office on or before AUGUST 1st of the current year. ***This Application-Contract cannot be cancelled by the applicant after the above-mentioned date if the applicant attends Otero Junior College during any part of the period for which accommodations are requested.*** If the applicant is officially denied admission to the college prior to the beginning of the period for which accommodations are requested, the deposit of one hundred dollars (\$100.00) will be refunded.
3. APPLICATION OF DEPOSIT: If the Contract is fully completed by the applicant, hereinafter referred to as "student", the deposit will be refunded upon surrender of the room at the end of the Contract year or graduation.
Students must follow proper check out procedure to be eligible to receive their deposit refund (\$100). See Housing Handbook: Check out.
4. PERIOD OF CONTRACT: The Contract is for the entire academic year, or, if the student applied for accommodations after the beginning of the academic year, for that part of the academic year remaining after the effective dates of the Contract. I agree that if I have not requested cancellation of the Contract on or before the date stated on the Contract, and if I attend Otero Junior College, I will live in OJC Housing during the entire academic year for which this Contract is made. If I fail to fulfill the terms of the Contract, I understand one of the following conditions will apply and that financial penalty will be imposed.
 - Moving from OJC Housing, I understand that my housing deposit will be forfeited.
 - Moving from OJC Housing prior to mid-term (eight weeks into semester) will result in room and board charges being prorated. This proration will be applied in weekly increments. For example, if the student checks out on Tuesday, he or she will be charged through Thursday of that same week. After the eighth week, students will be charged for the entire semester.
5. BOARD PLAN: All OJC housing applicants upon check in will be registered for the 19 meal board plan unless they opt in writing for the 15 meal board plan at check -in. Once the semester commences, OJC housing students will have two weeks to change from the 19 to the 15 meal plan.
6. ROOM RATES: OJC housing students will have two weeks upon commencement of the semester to change their room status from a single room to a double room and will not be obligated to pay the \$400 dollar single room per semester rate. This same standard is true for students wishing to move from EJ Conley Complex to Wunsch Hall. Depending on availability, if after two weeks a student wishes to move from a single room into a double room in Wunsch Hall, South Site, or E.J. Conley, they may do so, but are obligated to pay the full single room semester rate (approximately \$500 more). If a student wishes to move from the E.J. Conley Complex to Wunsch Hall or South Site two weeks after the semester begins, they may, if availability allows, but are obligated to pay the full Conley Complex room semester rate (approximately \$300 more).
7. FULL-TIME STUDENT: Students living in OJC Housing are required to be of full-time status carrying 12 or more credit hours.
8. OCCUPANCY OF HALL: Rooms may be occupied two days prior to the first day of classes. Rooms may not be occupied by students when the Residence Hall is closed during vacation periods and must be vacated at the close of the academic year. All personal property must be removed from College property on the last day of the period of occupancy. The college does not offer any storage for belongings outside the occupants' assigned room.
9. ROOM ASSIGNMENT, DORM PARKING, CHARGES, and AND PAYMENTS: After a room has been assigned to the student the College will notify the student of their room assignment. The College reserves the right to change the room assignment and to require the student to move to different accommodations when the College deems it expedient, in which event the student's account will be credited, or charged, with any difference in the charges. I agree that should I bring a vehicle to OJC, while in attendance, I will obtain a parking permit for the window, display it and park in the designated areas for housing students.
10. The college reserves the right to have college personnel enter a student's room for safety or maintenance/service issues.
11. FIRE, THEFT OR DAMAGE: The College will not be responsible for the loss of or damage to any of the student's personal property. The student shall reimburse the College for all damage to the structure in which he is housed and damage to, or loss of, any College fixtures, furnishings or personal property furnished under this Contract caused by any negligence on the part of the student.
In the event that the accommodations assigned to the student are destroyed or otherwise made unavailable and the College does not furnish other accommodations in the same or another Residence Hall, the Contract shall terminate and all rights and liabilities of the parties hereto shall cease and the right of the College and student to payments previously made by the student shall be prorated on the basis of the period for which accommodations were made available to the student.
12. WEAPONS/FIREARMS: Students may not bring any weapon or firearm, including handgun(s) carried in accordance with the Colorado Concealed Carry Act, 18-12-201, et. seq., C.R.S., into any residence hall. With regard to any weapons other than handguns carried in accordance with the Colorado Concealed Carry Act, 18-12-201, et. seq., C.R.S., college policies, rules and regulations prohibit weapons and firearms from being brought into any residence hall. As a student living in the dorms, you waive your right to the concealed carry law. Notwithstanding any other language in the Residence hall contract, the college may terminate the contract immediately for violation of this provision.
Toys designed to look like/perform like weapons or firearms are expressly prohibited in the halls.
13. RULES AND REGULATIONS: The student shall comply with all rules and regulations of OJC Housing and of the College which are now, or are hereafter, in effect, which rules and regulations specifically made a part of the Contract reference. By affixing my signature I agree to comply with all disciplinary rules set forth in the Housing Handbook and general regulations of the college.
14. COMPLETION OF APPLICATION: Current application must be completed with current housing application and deposit paid in full.

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE TERMS, CONDITIONS AND PROVISIONS SET FORTH IN THIS CONTRACT

Student Signature _____

Date _____

If under 18 a parent signature is required. Parent Signature: _____

Date: _____

4/17/2017